

**SOUTHERN LEHIGH PUBLIC LIBRARY  
BUDGET 2015-2016**

	<b>Budget</b>
	<b>7/15 - 6/16</b>
<b>OPERATING REVENUES:</b>	
<b>DONATIONS/GRANTS/FSLPL</b>	
Annual Gift Campaign	32,000.00
Barnes & Noble Bookfair	1,900.00
<b>Grant Income Restricted:</b>	7,878.00
Trexler	
Stabler	
Hommer	
Family Place	
Other	
Century Fund	
First Windish	
Lutron Foundation	
Grant Carry Over Estimated	1,500.00
<b>Grant Income Unrestricted:</b>	1,000.00
<b>Special Projects - Technology</b>	23,000.00
Kiwanis - Juvenile Gift	0.00
<b>Friends of SLPL - Donation:</b>	
FSLPL Cash	3,800.00
FSLPL Non-cash	0.00
FSLPL Summer Reading	3,000.00
<b>Total Donations/Grants/FSLPL</b>	74,078.00
<b>GOVERNMENT</b>	
Federal Health Care Credit	800.00
State Aid	52,196.00
Coopersburg Borough	18,300.00
Lower Milford Township	21,695.00
Upper Saucon Township	173,250.00
Upper Saucon Twp (Non-Monetary)	0.00
Southern Lehigh School District	64,000.00
<b>Total Government</b>	<b>330,241.00</b>

\*Note: Error in budget figure; correct amount is \$23,160

	<b>Budget</b>
	<b>7/15 - 6/16</b>
<b>DIVIDENDS/INTEREST</b>	
Cash from Mat. Endow. CD	0.00
Interest -Cking & Money Market	150.00
Reinvested CD Int. ( <b>restricted</b> )	0.00
Insurance Dividend	1,000.00
<b>Total Dividends /Interest</b>	<b>1,150.00</b>
<b>LIBRARY SERVICES</b>	
Proctoring Fees	100.00
Lost & Damaged Item Repl Fee	1,600.00
Library Card Replacement Fee	600.00
Fines	13,000.00
<b>Total Library Services</b>	<b>15,300.00</b>
<b>OTHER LIBRARY ACTIVITIES</b>	
Book (Donated/Used) Sale Room	11,500.00
Fax Sales	400.00
Photocopies	2,000.00
Tribute Books	500.00
Meeting Room Rental	4,000.00
<b>Total Other Library Activities</b>	<b>18,400.00</b>
<b>MISC FUNDRAISING ACTIVITIES</b>	
Fundraising (see below)	
Café Sales - Hot (taxable)	
Café Sales - Cold (not taxable)	
On-line Book Sales	
Kids Sewing Camp	
Cycling Fitness Camp	
Cake Decorating Class	
Lego Camp	
Yoga Class	
Crowd Funded Can	
Paper Shows Donations	
Cora's Bake Sale	
Electronics Recycling	

	<b>Budget</b>
	<b>7/15 - 6/16</b>
Ink/Toner Recycling	
Paper Recycling Bins	
Plants/Veggies Sales	
<b>Total Misc Fundraising Activities</b>	<b>20,000.00</b>
<b>MISCELLANEOUS</b>	
Board Designated Gifts	0.00
MISC (Includes PA Sales Tax Discount)	0.00
Security Clearances	0.00
Restricted Revenue	0.00
Cash Drawer Over/Under	0.00
<b>Total Miscellaneous Revenue</b>	<b>0.00</b>
<b>Total Operating Revenues</b>	<b>459,169.00</b>
<b>OPERATING EXPENSES:</b>	
	<b>Budget</b>
<b>PERSONNEL EXPENSES</b>	<b>7/15 - 6/16</b>
Salaries & Hourly Wages	215,929.00
Summer Intern	0.00
Employer Payroll Taxes	18,354.00
Health Insurance (employer 50%)	7,616.00
Unemployment Comp Insurance	1,000.00
Mileage Reimbursement	500.00
<b>Total Personnel Expenses</b>	<b>243,399.00</b>
	<b>Budget</b>
<b>LIBRARY COLLECTION EXPENSES</b>	<b>7/15 - 6/16</b>
Replacement Items(MiniGolf)	0.00
SLPL Replacement Items Other	650.00
Periodicals - Print	2,400.00
Electronic Resources-Reference	15,550.00
ACCESS PA Input Costs	0.00

	<b>Budget</b>
	<b>7/15 - 6/16</b>
Library Supplies	4,000.00
Collection Agency Fees	1,000.00
<b>ADULT COLLECTION</b>	
<b>Adult Fiction</b>	
SLPL Adult Fiction	1,500.00
MiniGolf - ADULT COP	0.00
COP Adult Fiction	3,500.00
B&N Gift Card - DVD	400.00
<b>AdultNonFiction/Biog</b>	
AdultNonFiction/Biog	2,523.00
AdultNonFic/Biog COP	500.00
<b>Adult LP Fiction</b>	
Adult LP Fiction - FSLPL	400.00
COP Adult LP Fiction - FSLPL	400.00
<b>Adult Reference</b>	
SLPL Adult Reference	50.00
COP Adult Reference	300.00
<b>Adult A/V Materials</b>	
Music CDs	200.00
SLPL Audio Books on CD	4,500.00
Audio Books-CD (Century Fund)	0.00
DVD - FSLPL	1,000.00
SLPL DVD	262.00
<b>Adult Downloadable Resources</b>	
Adult E-Books (Trexler)	1,111.00
Adult E-Audios (Trexler)	556.00
E-Books (1st Windish)	0.00
E-Readers-Cora's Bake Sale	0.00
MARC Records	200.00
SLPL E-Reader Fic	600.00
SLPL E-Reader NonFic	200.00
Zinio	600.00
B & N Gift Card - E- books	505.00

	<b>Budget</b>
	<b>7/15 - 6/16</b>
<b>YOUTH COLLECTION</b>	
Kiwanis - Juvenile Items	0.00
Barnes& Noble Gift Card	995.00
<b>Easy Picture Books</b>	
SLPL Easy Picture Books	1,200.00
Easy Picture Books COP-FSLPL	300.00
<b>Easy Readers</b>	
SLPL Easy Readers	190.00
COP Easy Readers	50.00
EZ Readers (Girls on Run)	0.00
<b>Juvenile Fiction</b>	
<b>SLPL Juv Fiction</b>	550.00
1st Windish (formerly Girls on the Run)	250.00
COP Juvenile Fiction	800.00
<b>Juvenile NonFiction/Biog</b>	
SLPL Juv Fiction	1,300.00
COP Juv NonFiction	200.00
Girls on the Run	0.00
Juv Graphic Novels (formerly Girls on Run)	0.00
Juvenile Graphic Novels	200.00
Juvenile Spanish( formerly acct #5232)	200.00
<b>Juvenile Large Print</b>	100.00
<b>YA Fiction</b>	
SLPL YA Fiction	800.00
COP YA Fiction	350.00
SLSD Reading List-FSLPL	300.00
YA Fiction - 1st Windish	250.00
<b>YA Graphic Novels</b>	
SLPL Graphic Novels	275.00
D&B YA Graphic Novels	0.00
<b>YA NonFiction</b>	
SLPL YA NonFiction	100.00
COP YA NonFiction	100.00
<b>YA Reference</b>	0.00
COP Juv YA Reference	0.00
<b>Juvenile/YA A/V Matls</b>	

	<b>Budget</b>
	<b>7/15 - 6/16</b>
Music CDs	100.00
SLPL Juvenile DVD- FSLPL	800.00
Girls on the Run	0.00
<b>Audio Books-CD(formerly 1st Windish)</b>	<b>250.00</b>
Kits	300.00
Video Games	1,260.00
<b>Youth Downloadable Resources</b>	
Juv E-books (formerly Walmart/Trexler Grants)	278.00
YA E-books (formerly Lutron/Trexler Grants)	139.00
Juvenile E-audios (formerly Trexler)	277.00
YA E-audios (formerly Trexler)	139.00
<b>Total Collection Expenses</b>	<b>54,960.00</b>
	<b>Budget</b>
<b>OTHER EXPENSES</b>	<b>7/15 - 6/16</b>
<b>BANK FEES/LEASES</b>	
Equipment Lease	3,000.00
Library Lease Payment	1.00
Bank/Finance Charges	1,150.00
<b>Total Bank Fees/Leases Expenses</b>	<b>4,151.00</b>
<b>INSURANCE</b>	
<b>Total Insurance Expense</b>	<b>12,130.00</b>
<b>PROFESSIONAL FEES</b>	
Audit/Professional Fees	3,625.00
Legal Fees	150.00
Grant Writing Services	0.00
Membership Dues	550.00
Professional Development	1,369.00
<b>Total Professional Fees Expenses</b>	<b>5,694.00</b>

	<b>Budget</b>
	<b>7/15 - 6/16</b>
<b>PHYS PLANT/MAINT</b>	
Furniture & Equipment	800.00
Building & Ground Maintenance	1,700.00
Cleaning Service	7,300.00
Equipment Maintenance	10,000.00
<b>Total Phys Plant/Maint. Expenses</b>	<b>19,800.00</b>
<b>SUPPLIES</b>	
Office Supplies	3,700.00
Postage, Shipping & Handling	2,000.00
Printing	0.00
<b>Total Supplies Expenses</b>	<b>5,700.00</b>
<b>TECHNOLOGY</b>	
Payroll Service Software Renewal	450.00
Internet Expense	10,360.00
Computer Expense	19,000.00
Hardware Replacement	23,000.00
Stabler Grant	0.00
Trexler Grant	0.00
KNBT Grant (formerly Hoch Grant)	0.00
Hommer Grant	0.00
First Windish	0.00
Technology Consultant Expense	12,000.00
<b>Total Technology Expenses</b>	<b>64,810.00</b>
<b>UTILITIES</b>	
Telephone	6,600.00
Electric Utilities	21,000.00
Water/Sewer	1,350.00
<b>Total Utilities Expenses</b>	<b>28,950.00</b>
<b>LIBRARY PROGRAMS</b>	
Library Programs - Adult	300.00
Library Programs - Child	100.00
Library Programs for Children-FSLPL	550.00

	<b>Budget</b>
	<b>7/15 - 6/16</b>
Lutron Programs	0.00
SRC Programs/Supplies	1,800.00
SRC Supplies	0.00
Family Place Programing	1,000.00
Kiwanis Programs	0.00
<b>Total Library Programs Expenses</b>	<b>3,750.00</b>
<b>FUNDRAISING</b>	
Entertainment Books	
Lawn Bags	
Mavis Art Classes	
Poetry Contest	
Gardening Programs	
E-Programs	
Yoga Class	
Cycling Fitness Class	
Kids Sewing Camp	
Café Expenses	
Art Exhibit Sales Expenses	
On-Line Book Sale Expense	
Patio Party June 2014 Exp	
50th Anniv Celeb. Expenses	
Book-It 5K Run Expenses	
Blown Glass Ornament Exp	
Am Girl Tea Expenses	
Thatcher Concert Expenses	
<b>Total Misc. Fundraising Expenses</b>	<b>12,000.00</b>
<b>MISCELLANEOUS EXPENSES</b>	
Security Clearances	600.00
Time Management Software	0.00
Fraudulent Charges	0.00
Newsletter Production	125.00
Miscellaneous	100.00
Meeting Room Rental Refund	0.00
Annual Fund Expenses	3,000.00

	<b>Budget</b>
	<b>7/15 - 6/16</b>
Lutron Book Return	0.00
Extra Coins for the LDS	0.00
Deposit Drawer Pouches (9)	0.00
Depreciation Expense	0.00
Payments to FSLPL	0.00
Reinvested CD Interest	0.00
<b>Total Miscellaneous Expenses</b>	<b>3,825.00</b>
<b>Total Other Expenses</b>	<b><u>160,810.00</u></b>
<b>Grand Total Expenses</b>	<b>459,169.00</b>
<b>Income vs. Expenses</b>	<b>0.00</b>
Depreciation Expense is not accounted for on a monthly basis and is not part of the working budget.	
Depreciation expense will impact the net position when that figure is determined at the completion of each annual fiscal audit.	